

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
JOB OPPORTUNITY  
FIELD PROGRAM CONSULTANT

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** **Candidates on a current examination list**

**Location:** Police Officer Standards and Training (POST), Meriden

**Job Posting No:** 76205

**Salary:** \$67,300.00 - \$91,764.00 (MP59) (New hires to state employment start at the minimum salary range)

**Closing Date:** **Friday, July 18, 2014**

The Field Program Consultant is solely responsible for managing the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation of the POSTC as an accredited Public Safety Academy. This position also manages the State Accreditation Program for law enforcement agencies pursuant to Sec 7-294d(a)(21) of the Connecticut General Statutes.

**Duties include but not limited to:** Handles preliminary conferences and meetings with prospective law enforcement agencies seeking accreditation in the State program; arranges schedules and secures assessors to perform mock assessments prior to the final assessment; provides initial and ongoing training for agency accreditation managers and training for assessors; monitors the progress of such assessment, meets with administrators to bring problems or issues to their attention and to make suggestion show to address inadequacies that are discovered; manages CALEA program for POST; monitors operations, drafts policies in cooperation with other managers, severs as a resource for the council Accreditation Committee; organizes review of on- site assessments and their recommendations; trains POST personnel in personnel standards and compliance issues and monitors activities at the Academy to insure safety.

**Eligibility Requirement:** **Candidates must have applied for and passed the Field Program Consultant exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the Field Program Consultant or those who have previously attained permanent status in this class may apply for a lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion rules.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, resume, [CT-HR/12](#) (State Application) & [CT-HR/13](#) (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by **\*Friday, July 18, 2014, close of business** to:

**The Department of Emergency Services and Public Protection**  
**1111 Country Club Road, Middletown, CT 06457-9294**  
**Attn: Denise Shelton, Human Resources Associate**  
**Fax: (860) 685 – 8356**

**\*Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

**The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer**